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# No.23 Procedure for Reporting Cancellation of Approval of a Thickness Measurement Firm

(Rev.0  
July 2009)

(Rev.1  
Aug 2013,  
complete  
revision)  
(Corr.1  
Dec 2013)

## 1. Introduction

1.1 Firms engaged in thickness measurements on ships are subject to approval by the Classification Society in accordance with IACS Unified Requirement Z17.

1.2 The purpose of this Procedural Requirement (PR) is to provide a procedure by which IACS Members, and non-IACS Member classification societies contributing through the TC Forum and/or participating in an IACS Working Group which elect to comply with this PR, advise each other when approval of a TM Firm has been cancelled for cause. In this PR, IACS Members and participating non-IACS Member classification societies are referred to collectively as “participating Societies”.

1.3 The IACS website provides links to the database of approved TM Firms maintained on each participating Society’s, public website. Each participating Society is responsible to inform IACS on alterations of the link in order to update the IACS website.

## 2. Notification of cancellation of approval for cause

2.1 When the approval of a TM Firm has been cancelled by a participating Society for any of the following reasons:

- a) service improperly carried out or the results improperly reported;
- b) appropriate corrective action not taken for deficiencies found in the service operation system within the time agreed by the Society;
- c) the Society not being informed of alterations to the service operation system related to compliance with requirements for approval;
- d) wilful acts or omissions by the TM Firm related to compliance with requirements for maintaining approval.

the Society is to send an email to the other participating Societies within 5 working days of such cancellation.

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### Notes:

1. This Procedural Requirement applies from 1 July 2009.
2. Revision 1 applies from 1 November 2013.

**No.23**

(cont)

2.2 The e-mail is to be in the form set out below.

Notice of Cancellation of Thickness Measurement (TM) Firm Approval

Dear Madam/Sir,

This is to inform you that the approval of the following TM Firm has been cancelled on the date shown below:

**[TM Firm complete name as shown on Society's public website]  
[TM Firm complete address: Street Address or Post Office Box; City,  
Province or State (where applicable), Country, Postal Code  
(if available)]**

due to **[insert text of reason from 2.1, above]**.

Approval cancelled by **[Society]** on **[DD/MM/YYYY]**.

2.3 The email is to be sent to the participating Societies' points of contact in charge of approval of TM Firms posted on the IACS website under "PR23 Contact Details" and the IACS Permanent Secretary at email address **efs@iacs.org.uk**.

2.3.1 Participating Societies are to advise the IACS Permanent Secretary of changes in their points of contact as they occur and the Permanent Secretary is to update the PR 23 contact details on the IACS website accordingly.

2.4 In cases where a participating Society has received an application for approval, renewal or endorsement of a certificate from a TM Firm for which other participating Society(ies) have reported cancellation of approval for cause, the reporting participating Society(ies) is(are) to provide to the first Society additional information relevant to the reason for cancellation upon request.

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