

PR 10 Procedure for the Selection, Training, Qualification and Authorisation of Marine Management Systems Auditors

(Addendum Rev.0 to PR 10 Rev.4, Nov 2020)
(Rev.1 to PR 10 Rev.4, Mar 2021)

The development and spread of Coronavirus COVID-19 and its resultant declaration as a global pandemic by the World Health Organisation (WHO) has led to an unprecedented range of control and response measures being implemented by many Governments and organisations across the world. The cumulative effect of these responses is having a significant impact on the normal operations of ships, potentially impacting on world trade.

In response to requests from the IMO Secretary General, industry stakeholders and several industry associations, for proactive action to ensure disruptions to safe and compliant ship operations are minimised, and individual action by some national Administrations in permitting extensions to validity of statutory certificates, IACS has considered appropriate temporary amendments to relevant procedural requirements in the light of the current COVID-19 force majeure situation.

Having considered the matter carefully, IACS Council have agreed the following amendments to this Procedural Resolution which, provided any associated conditions are met, will supersede the existing text in **PR 10 Rev.4** from **1 January 2021** and will remain in force until the **31 December 2021**.

In December 2021, the IACS Council will review the prevailing conditions with regard to Covid-19 at that time and, taking into consideration the ongoing control measures in place at that time, assess the ongoing need for this addendum and, if necessary, the duration of any further extension.

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For the duration as shown in the validity section below, Paragraph 4, 6 & 9 in this document overrides that shown in PR 10 Rev.4

4. Theoretical training

4.2 A minimum of ten (10) days of theoretical training shall be provided. Where appropriate, some elements may be delivered by means such as distance learning and e-learning. One day of distance or e-learning is considered equivalent to one day of classroom training. However, at least fifty percent of the total theoretical training days shall be classroom-based in order to allow for discussion and debate and to allow candidates to benefit from the experience of the trainer. The training may be modular in structure, in which case the period over which the theoretical training is delivered must not exceed twelve (12) months.

In case of extraordinary circumstances beyond the control of the Society, "at least fifty percent of the total theoretical training days shall be classroom-based" may not be possible to carry out. Distance learning or e-learning based on modern network technique which has the function to allow discussion and debate between trainees and trainers, could be considered equivalent to the classroom-based training.

Records of the equivalence shall be maintained by the Society.

6. Practical training

6.1 A person authorised to carry out ISM and ISPS audits must have completed at least five (5) training audits under supervision and in accordance with the following criteria:

1. At least four (4) of the audits must be ISM audits.
2. At least one (1) of the ISM audits must be a company audit.
3. At least one (1) of the ISM audits must be a shipboard audit.
4. At least one (1) of the audits must be an ISPS audit.
5. The training audits may be initial, renewal, annual or intermediate. Additional audits may be used, but only when they are full scoped audits covering all elements of the applicable Code and the relevant management system.
6. All training audits must be completed under the supervision of suitably qualified and experienced auditors. Levels of participation of the trainee auditor may vary as training progresses, and shall be concluded in the trainee demonstrating the ability to plan, conduct and report an audit independently. The number of trainees participating in any training audit shall not exceed two (2).
7. All training audits must be completed within twenty-four (24) months of the end of the theoretical training. Where this is not achieved for any reason, each Classification Society shall document the additional measures taken in order to complete the training.

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8. When fully scoped ISM and ISPS audits are carried out during the same visit they may be counted as individual ISM and ISPS audits for the purpose of arriving at the total number of audits carried out under supervision.

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9. Maintenance of authorisation

9.1 A qualified auditor who has not performed at least two (2) audits in any two (2) calendar year period shall be required to undergo two (2) revalidation audits under the supervision of a suitably qualified and experienced auditor. These audits may be ISM or ISPS, ship or office, addressing all aspects of the corresponding code. MLC inspections addressing all aspects of the Convention can be substituted for the maintenance of this authorisation.

In case of extraordinary circumstances beyond the control of the Society, an extension of three (3) months beyond due date, may be allowed for the following cases:

- where it is not possible to complete all training audits of an individual under supervision of suitably qualified and experienced auditors within twenty-four (24) months of the end of the theoretical training, as required by para.6.1.7 of this PR;
- where it is not possible for qualified auditor to perform at least two (2) audits in any two (2) calendar year period, as required by para.9.1 of this PR.

Record of any such extensions granted are to be maintained by the Society.

Validity of Notice

Enter into force date: 01 January 2021
Valid until 31 December 2021

To be reviewed by IACS Council in the beginning of December 2021 to decide whether to further extend the validity or to revoke the notice.

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