
No.3 Transparency of Classification and Statutory Information

(Rev. 0
July
2009)

(Rev. 1
Oct
2015)

1 Type of Information

The actual types of information are as follows:

Standing documentation

Ship related information

Newbuildings

Ships in Operation Class Services

Ships in Operation Statutory Services

Other information

SCF – Ship Construction File as indicated in SOLAS Ch.II-1/3-10, Paragraph 4.

2 The Receivers of Information

The receivers are:

Owners

Flag States

Port States

Insurance Companies

3 Release of Information

The Table 1 indicates release of information and is applicable to all types of ships with the exception of Tankers and Bulk Carriers subject to SOLAS Chapter II-1 Part A-1 Regulation 3-10 (Goal-based ship construction standards for bulk carriers and oil tankers).

The Table 2 indicates release of information and is applicable to Tankers and Bulk Carriers subject to SOLAS Chapter II-1 Part A-1 Regulation 3-10 (Goal-based ship construction standards for bulk carriers and oil tankers).

The footnotes describe the conditions of release.

Note:

1. This Procedural Requirement applies from 1 July 2009.

2. Revision 1 of this Procedural Requirement applies from 1 July 2016.

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Table 1

Information in Question	Information available to:				
	Owners	Flag State	Port State	Insurance Company*	Ship Yards
1. Class Societies Standing Documents:					
* Rules and Guidelines (Class and statutory requirements)	1	1	1	1	1
* Instructions to Surveyors		1			
* Quality Manual	1	1	1	1	1
* Register Book	1	1	1	1	1
2. Ship Related Information:					
A. New buildings					
* Approved Drawings	6	1			7
* Formal Approval Letters	1				7
* Certificates of Important Equipment	2				7
B. Ships in Operation:					
* Class Services					
Date (month and year) of all Class Surveys	7	1	1	1	
Expiry Date of Class Certificate Certificates/Reports	7	7**	1	1	
Overdue Surveys	7	1	6	5	
Text of Conditions of Class/ Recommendations	7	7**	1	1	
Text of Overdue Conditions of Class/Recommendations	7	1	1	5	
Executive Hull Summary	7	1	1	1	
* Statutory Services					
Due Dates of Statutory Surveys	7	3	3	3	
Expiry Date of Statutory Certificates	7	7**	1	1	
Registered Statutory Rec.	7	7**	1	1	
Overdue Statutory Rec.	7	7**	1	5***	
				1***	
3. Other Information:					
* Correspondence File with Yard and/or Owner	6	6		5&6	
* Audit of Class Societies QA System	4	4	4	4	
* Class Transfer Reporting	7	7	7	7	
* Class Withdrawal Information	7	7	7	7	

* Insurance Company means P&I Clubs and Hull Underwriters.

** If stated in Agreement.

*** Unless prevented by the agreement with the flag State.

KEY:

1. Available upon request.
2. At delivery of the ship by Shipyard.
3. Available under visit on board.
4. Result of audit available on request.
5. When accepted by Owners - or through special clause in insurance contract.
6. When accepted by Owner (Master) or Shipyard as applicable.
7. Automatically available.

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Table 2

<u>Information in Question</u>	<u>Information available to:</u>				
	<u>Owners</u>	<u>Flag State</u>	<u>Port State</u>	<u>Insurance Company*</u>	<u>Ship Yards</u>
1. <u>Class Societies Standing Documents:</u>					
<u>Rules and Guidelines (Class and statutory requirements)</u>	1	1	1	1	1
<u>Instructions to Surveyors</u>		1			
<u>Quality Manual</u>	1	1	1	1	1
<u>Register Book</u>	1	1	1	1	1
2. <u>Ship Related Information:</u>					
A. <u>New buildings</u>					
<u>Approved Drawings</u>	1	1			7
<u>Formal Approval Letters</u>	1	1			7
<u>Certificates of Important Equipment</u>	2	1			7
<u>SCF</u>	2	8			7
<u>Formal Review Letters in relation with SCF</u>	2	2			7
B. <u>Ships in Operation:</u>					
<u>Class Services</u>					
<u>Date (month and year) of all Class Surveys</u>	7	1	1	1	
<u>Expiry Date of Class Certificate</u>	7	7**	1	1	
<u>Certificates/Reports</u>	7	1	6	5	
<u>Overdue Surveys</u>	7	7**	1	1	
<u>Text of Conditions of Class/Recommendations</u>	7	1	1	5	
<u>Text of Overdue Conditions of Class/Recommendations</u>	7	1	1	1	
<u>Executive Hull Summary</u>	7	3	3	3	
<u>Statutory Services</u>					
<u>Due Dates of Statutory Surveys</u>	7	7**	1	1	
<u>Expiry Date of Statutory Certificates</u>	7	7**	1	1	
<u>Registered Statutory Rec.</u>	7	7**	1	5***	
<u>Overdue Statutory Rec.</u>	7	7**	1	1***	
3. <u>Other Information:</u>					
<u>Correspondence File with Yard and/or Owner</u>	1	1		5&6	
<u>Updated modifications to SCF</u>	7****	8			
<u>Audit of Class Societies QA System</u>	4	4	4	4	
<u>Class Transfer Reporting</u>	7	7	7	7	
<u>Class Withdrawal Information</u>	7	7	7	7	

* Insurance Company means P&I Clubs and Hull Underwriters.

** If stated in Agreement.

*** Unless prevented by the agreement with the flag State.

**** By Owner or Shipyard.

KEY:

1. Available upon request.

2. At delivery of the ship by Shipyard.

3. Available under visit on board.

4. Result of audit available on request.

5. When accepted by Owners - or through special clause in insurance contract.

6. When accepted by Owner (Master) or Shipyard as applicable.

7. Automatically available.

8. Available through Owner upon request.

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