

# No.8 Procedure for Responding to Port State Control

(Rev.0  
July 2009)  
(Corr.1  
Dec 2009)  
(Rev.1  
Dec 2010)

## 1 Co-operation and Assistance

- (i) Societies shall co-operate during port state control inspections by:
- (a) Liaising with port state control authorities to ensure that class surveyors and/or auditors are called in as appropriate when deficiencies related to class and statutory matters are found.
  - (b) Liaising with port state control officers to ensure uniformity of interpretation of class and statutory requirements.
  - (c) Providing port state control officer, upon request, with background information, extracts from reports pertinent to the inspection, and details of outstanding conditions of class and statutory items.
  - (d) Liaising with the flag state in accordance with prior agreement, and the owner's representative and/or company, in order to ensure that both parties are fully aware of actions being taken that affect safety-related matters of either a class or statutory nature.
- (ii) Any request received from a port state to attend on board a ship should be dealt with both promptly and positively by the Society or Societies issuing the relevant certificates in order to:
- (a) assist in the rectification of reported hardware deficiencies or other discrepancies, and/or
  - (b) review proposed action with respect to safety management system non-conformities. (In doing so, the auditor must proceed in accordance with the requirements of Annex 3, Procedural Requirement No. 9).

Before attending the vessel, the surveyor and/or auditor should inform the company, either directly or through the owner's representative, of the purpose of their visit.

## 2 Deficiencies

- (i) Port state control officers should be urged to list the deficiencies they find, together with details of the corresponding convention certificate in each case, (e.g. SAFCON, Load Line, Safety Equipment, ISM SMC etc) including name of the issuer, and the date of the last survey.

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Notes:

1. This Procedural Requirement applies from 1 July 2009.

2. Rev.1 of this Procedural Requirement applies from 1 July 2011.

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- (ii) Such lists should include:
- (a) all hardware and management system deficiencies recorded in the port state inspection report, including the number or detention code, as applicable, for each deficiency,
  - (b) details of actions taken with respect to the class and statutory deficiencies identified,
  - (c) details of any outstanding deficiencies on departure that have been agreed by the port state control officer and the surveyor and/or auditor. A date must be set by which each such deficiency is to be specially examined and/or dealt with as necessary.

**3 Detention Reports and Statistics**

- (i) Reported hardware and management system deficiencies are to be examined promptly and the following actions are to be taken:
- (a) The attending surveyor and/or auditor should provide detailed comments on any class or statutory deficiency,
  - (b) In accordance with prior agreement, the flag state is to be provided with a summary of the deficiencies and the actions taken.
- (ii) A database of deficiencies reported by port state control officers shall be maintained.
- (iii) The information contained on the database is to be such that recurring violations can be readily identified by type and ship, and is to include information on actions taken.

**4 Performance**

A system shall be maintained to monitor the performance of each classification society.

**5 Sub-contracting Port State Control Duties**

Societies shall follow principles established:

- a) to encourage port state control authorities to undertake their duties with their own staff (and not delegate).
- b) to indicate that they are willing to assist port state control officers with technical training.

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